

Dear Past Presidents,

Greetings and welcome to another start-up season of the CWL. I hope that you all had a great summer, are rested up and ready to go. No, past presidents you are not finished, you may not sit back and relax.

1. The immediate past president provides guidance and serves as a resource to council officers and members. The immediate past president usually chairs the nominating committee, assists in the preparation of the council success plan and promotes the council's efforts to reach its goals.

Are you prepared to do this? Discuss these topics with your president and executive. Start now.

2. Elections: This may be an election year for your council. Past presidents chair the nominating committee if asked or give assistance to the elections chair.

Refer to *Constitution & Bylaws* ARTICLE XV (pages 33-39). Past President can be a resource person.

Refer to the *National Manual of Policy and Procedure* (pages 85 to 93).

Start compiling the eligibility list now at the diocesan level and keep it up to date. Keep this list with the secretary's records. At the parish level, all are eligible. Start nominating now as elections are usually in January.

At the provincial level, 2011 will be an election year. Talk it up in your diocesan council; ask those former diocesan presidents who are eligible if they will consider letting their name stand at the provincial level this coming election. In the New Year, watch for nomination papers in preparation for voting after January 2011.

3. Archives: Past Presidents, as the year winds down (only 4 months away), start thinking about the year-end records. Your job is to collect information for the history of your council. Sort, file, and index all that is in your history files. After 5 years, information should be archived and kept in a safe place. Not your basement as a flood may happen! Include the minutes as this is the history of your council, any awards handed out, annual reports, membership list for the year, and the president's annual personal report.

May God bless you all, and thank you for your wonderful dedication to the CWL and its history.



Donna Prevost Provincial Past President