

CWL ALBERTA MACKENZIE PROVINCIAL COUNCIL
Past President Year End Report for 2013

Provincial Past President: Sheila M. H.
Diocesan Past Presidents: Calgary - Suzanne S.
Edmonton - Gladys B.
Grouard-McLennan - Lucille P.
Mackenzie-Fort Smith - Joan L.
St. Paul - Lynne Rypien

Diocesan Past Presidents Reporting: 4/5

The *Executive Handbook* was used as a guideline for summarizing the Past President Annual Reports submitted to me. I was edified with these reports, and the works our members have accomplished. The *Handbook* provides us with the "DUTIES OF THE PAST PRESIDENT" as she changes her position in the council, from one of leading to that of serving the council and president in a consultative capacity. She is responsible for the archives and history of the council, and should facilitate and encourage the study and implementation of the *Constitution & Bylaws (C&B)*.

1. *Past Presidents* serving in a consultative capacity
 - All supported their president when asked
 - Served, not only as a resource, but as a model to new members by promoting the spirituality and mandate of the League
 - Attended regular CWL council meetings
 - Encouraged members to attend diocesan, provincial, and national conventions in order to better understand our pride in belonging to a national organization
 - Helped to recruit new members as well as members willing to serve on the executive

2. *Past Presidents* responsibility for archives and history
 - Careful keeping of council archives is vital to maintaining an active history
 - Council members are asked to take an active part in sorting records, organizing storage rooms and cupboards. In this way, council history and archives are kept up to date.
 - Photographs are an important means of recording events, and it is very important to list the date and member names for each photo.
 - Newspaper articles and clippings are also important. Obituaries of council members often lead to the creation of a "Book of Life" which is kept by the Past President.

3. *Past Presidents* facilitate the study and implementation of the C&B
 - Because the C&B was updated, and the new 2013 copies are now available, all councils are encouraged to study and become familiar with these changes
 - Each member of the executive should have a copy of the C&B 2013
 - Education and leading workshops will ensure that all members of the council are able to follow National guidelines as presented in the C&B and the *National Manual of Policy and Procedure*.

4. *Past Presidents* perform other duties as assigned by the president
 - Present a friendly and welcoming greeting to all members at every meeting
 - Encourage and invite members to become members of the executive, and make sure that they feel comfortable asking for assistance
 - Many past presidents are requested by the president to organize and run the council's election for the new executive.
 - One council has the past president sending out special cards for birthdays and anniversaries

5. Personal Report
 - I was pleased to note that more of the past presidents are submitting reports than previously
 - Many of the activities of the past presidents are included in reports of other committee chairs
 - Prayer is the most important activity of our CWL, and I have realized this on a very personal level as I have received the benefits of the prayers of my CWL Sisters.

Our Past Presidents have served one year of this challenging position, and they have come to realize that they have much to offer as they remain active in their councils. Through their efforts, there will be new executives with leadership qualities reaching out to continue the spiritual and corporal work of the League for God and Canada.

This concludes my report,

Sheila M. H.